

Display of Community Information Policy

Background:

The display of community information (such as flyers, posters, brochures and community newspapers) within the Derry Public Library complements the Library's mission of providing access to a wide range of information and viewpoints.

The Library adheres to the principle of providing materials representing many points of view because providing access to information can raise public awareness of issues and concern, help people become better informed, and give them the tools necessary to form their own opinions.

In keeping with the Library Bill of Rights:

- Materials will not be excluded because of the origin, background or views of those contributing to their creation
- Materials will not be removed because of partisan or doctrinal disapproval
- Exhibit space is available on a first-come, first-served basis, regardless of the beliefs or affiliations of the individuals or groups requesting its use.

It is the policy of the Library to make display space available to the community for purposes that enhance the Library's educational, cultural and civic mission.

The term "display" is used collectively to include handouts, flyers, posters and exhibit items. The Library does not advocate or endorse the viewpoints of exhibits, exhibitors or events advertised using public display space.

Policy:

Designated space within the Library is available, at the discretion of the Communications Coordinator to civic or nonprofit organizations engaged in intellectual, charitable, civic, cultural, educational and/or recreational activities.

Persons desiring to distribute community materials at the Library are required to submit such materials to the Communications Coordinator.

Material will be accepted on a space-available basis, at the discretion of the Communications Coordinator.

The primary purpose of the display must be to inform the public of the organization's programs, services and events.

Preference is given to local organizations and events of likely interest to the Derry Community.

No political candidate or campaign materials, commercial promotions or private events, such as yard sales and “services provided” are eligible for display.

Materials accepted for distribution will be displayed for a reasonable period of time to be determined by the Library.

The Library disposes of surplus and/or outdated materials or materials that do not comply with this policy.

The Library assumes no responsibility for the preservation of materials posted or distributed.

Display space may NOT be used by for-profit groups, companies, organizations or individuals.

Commercial advertising, solicitations and business cards may not be posted.

No organization or individual shall be permitted to place in the Library any receptacle which solicits donations, nor shall any poster or display be permitted which advocates or solicits consideration of any product, service or item sold by any commercial or charitable enterprise.

No organization may solicit donations or contributions, charitable or otherwise, within the building or on Library grounds. Exceptions may be granted for Library fund raising or Library sponsored events.

The display of materials at the Library DOES NOT imply endorsement by the Library.

If the Communications Coordinator declines a display item, the applicant then has the option of appealing to the Library Director. If the Library Director declines the display item, the applicant has the option of appealing to the Board of Trustees.