

**DERRY PUBLIC LIBRARY**  
**Donations and Gifts Policy**  
**Amended 11/16/20**

Accepting gifts and donations is an important way for the Derry Public Library (“DPL”) to benefit from the generosity of the community it serves. Gifts and donations of materials are reviewed using the same criteria as purchases and under the following conditions:

- DPL reserves the right to refuse or dispose of any gifts that are given to the library.
- Once donated, ownership of accepted materials transfers to DPL.
- DPL will attempt to honor donors’ desires for disposition of their donation(s) as is feasible; however, no donation is accepted with stipulations.
- DPL will determine how to best incorporate accepted materials into the existing collections.

Gifts received by DPL that are not added to the library’s collection may be used for programs or given to other local organizations such as schools, senior centers, or the Derry Friends of the Libraries. The Derry Friends of the Libraries may sell donated materials, and the proceeds from any such sale shall accrue directly to the benefit of the Derry libraries, in a fashion consistent with accepted Derry Public Library policies.

Certain donations, including financial donations, must be accepted by the Board of Trustees according to RSA 202-A; 4-C. Funds may be given for the purpose of acquiring materials recommended by library staff in compliance with *the Collection Development Policy*, or for purchase of specific items suggested by the donor. When the library receives a cash gift for the purchase of materials, the library staff must make the selection with the general selection principles set forth in the *Collection Development Policy*.