

DERRY PUBLIC LIBRARY

Donations and Gifts Policy

Approved Dec. 17, 2018

Accepting gifts and donations is an important way for the public library to benefit from the generosity of the community it serves. Gifts and donations of materials are reviewed using the same criteria as purchases and under the following conditions:

- The library reserves the right to refuse or dispose of any gifts that are given to the library.
- Once donated, ownership of accepted materials transfers to the library.
- The library will attempt to honor donors' desires for disposition of donation as is feasible; however, no donation is accepted with stipulations.
- The library will determine how to best incorporate accepted materials into the existing collections.

Gifts received by the library that are not added to the library's collection may be used for programs or given to other local organizations such as schools, senior centers, or Friends of the Libraries groups. The Derry Friends of the Libraries may sell donated materials at a future sale.

The proceeds from this sale shall accrue directly to the benefit of the Derry libraries, in a fashion consistent with accepted Derry Public Library policies. Any items unsold by the Friends of the Libraries may then be donated to another organization.

Certain donations, including financial donations, must be accepted by the Board of Trustees according to RSA 202-A; 4-C. Funds may be given for the purpose of acquiring materials recommended by library staff in compliance with *the Collection Development Policy*, or for purchase of specific items suggested by the donor. When the library receives a cash gift for the purchase of materials, the library staff must make the selection with the general selection principles set forth in the *Collection Development Policy*.

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