

FINAL

**Derry Public Library
Board of Trustees
New Hampshire Room
March 21, 2016**

Present: Elizabeth Ives (Chair,) Charlie Zoeller (Vice Chair,) Lynne Mann (Secretary,) Dot Wiley (Treasurer,) Helen Evans, Liz Greenberg, Phyllis Howard, Pete Marcotte (guest,) Cara Barlow (Director,) Dave Fischer (Town Council,) Serena Levine (Liaison from SAR 10)

Absent: None

At 7:02pm Elizabeth called the meeting to order.

Amendments to agenda: None

Public comment: None

Helen moved to approve the minutes of Feb. 16, 2016 as written. Lynne seconded. Motion passed with Charlie, Phyllis, and Dot abstaining.

Receive Treasurer's Report

- General Fund is at 66.6%. Target is 66.0%.
- Fine Account has \$103,546.74 in the bank.

Director's Report

- Sherry made bookmarks for upcoming events.
- Trustees received copies of Jess's addition to her monthly report.
- An arborist will look at the trees and bushes. He will make suggestions for trimming.
- Cara talked with Bob Crawford. The Hyla Brook poets will meet in the library.
- Serena will e-mail to Cara a copy of Certificate of Attendance to be used for Author Fest.

Announcements

- Talk to Erin if interested in volunteering for Author Fest.
- A workshop for "Protecting Patron Privacy" will be offered on April 20, 2016. Let Cara know if you want to attend.

Old Business

- Elizabeth moved to hire Marley Light & Power to retrofit the lighting and not to exceed his quote. Dot and Helen seconded. Motion passed unanimously.
- By consensus the library will be closed on December 26, 2016.
- Poet Laureate and Poetry Contest
 - Establish an award in L.C. Gaskin's name (DPL first librarian.)
 - Liz Ryan and Cara will organize both poetry topics. Helen and Elizabeth volunteered to be on the poetry committee.

New Business

- Elizabeth moved to confirm Elizabeth Ryan as LIB2, adult/YA services at \$20.60. Charlie seconded. All were in favor. None opposed.
- Fine Account
Charlie motioned to approve the FY 17 Fine Account budget as presented. Liz seconded. Motion carried.
- Elizabeth moved to approve closing the library until 1:00pm on May 24, 2016 for staff development training. Dot seconded. Motion carried.
- Give to Brenda the NHLTA registration soon.
- Board changes
 - Welcome Liz Greenberg
 - Charlie resigned with two years remaining in his term. Pete will fill the rest of Charlie's term.
- Removal of display cabinet
 - Once the display cabinet is removed the vacated area will be filled with book displays on wheels.
 - Derry Museum may take the cabinet.

Acceptance of Gifts

- \$1000.00 from Derry Medical Charitable Foundation
- \$250.00 from Parkland Medical Center

Both gifts are to be used to fund Author Fest.

Phyllis moved to accept the gifts. Helen seconded. Motion passed.

At 8:34pm Dot moved to adjourn. Helen seconded. All were in favor.

Respectfully submitted

Lynne Mann
Secretary