

FINAL

Derry Public Library
Board of Trustees
New Hampshire Room
May 16, 2016

Present: Elizabeth Ives (Chair,) Helen Evans (Vice Chair,) Lynne Mann (Secretary,) Dot Wiley (Treasurer,) Phyllis Howard, Pete Marcotte, Susan Brown (Assistant Director,) Serena Levine (Liaison from SAR 10)

Absent: Liz Greenberg, Dave Fischer (Town Council,) Cara Barlow (Director)

At 6:58 Elizabeth called the meeting to order.

Amendments to agenda

- Town Budget meeting on May 19, 2016 at 7:30pm
- Under New Business approve the transfer of the display case

Public Comment: None

Dot moved to accept Apr. 18, 2016 minutes as written. Helen seconded. Motion passed.

Receive Treasurer's Report

- General Fund is at 84.6%. Target is 84.8%
- Fine account has \$109,529.24 in the bank.

Review Director's Report

- Heather's hours have been distributed among the staff. Later it will be determined if this arrangement works or if it will be necessary to fill Heather's position.

Old Business

- After discussing the lighting problem it was decided to do further research.
- On Monday May 23, 2016 meet in the parking lot to the left of the Masonic Temple at 8:15am to car pool to the NHLTA meeting in Concord.

New Business

- May 24, 2016 – the library will be closed until 1:00pm to allow for staff training. Phyllis will help Elizabeth to set up.
- The trustees unanimously confirmed the hire of Kathy Lane and Dawn Mazur as LA1 substitutes at \$11.35/hour.
- Are there any suggestions for NHLTA awards?
- All the information has been gathered for Cara's performance review.

- The chair asked the board for consensus for the approval to give the large display case to the Nottingham Library. That library will be responsible for moving the case. The board voted unanimously in favor.
- The library's abutter, in writing, has given the library permission to replace the overgrowth along the shared lot line with arborvitae.

Gift

The library received a refund check for \$56.30. This money will be used for programming.

Serena will be retiring from the Derry school district. Her last trustees' meeting will be in June.

At 7:56pm Pete motioned to adjourn. Helen seconded. All were in favor.

Respectfully submitted,

Lynne Mann
Secretary