

FINAL

Derry Public Library
Board of Trustees
April 21, 2014

Present: Elizabeth Ives (Ch), Joan Crimlisk, Phyllis Howard, Lynn Mann, Jack Robillard, Dorothy Wiley, and Charlie Zoeller, Acting Director – Susan Brown, and David Fisher – Town Council Liaison.

Elizabeth Ives called the meeting to order at 7:00 p.m.

PUBLIC COMMENT: None

MINUTES:

- Jack made a motion to approve the minutes of March 10, 2014 as amended. Phyllis seconded the motion and the minutes were accepted.
- Phyllis made a motion to approve the non-public minutes of March 10, 2014 as amended. Jack seconded the motion and the minutes were accepted.

TREASURER'S REPORT:

Jack reported that the budget-spending target is 75% and the budget spent is 72.1%. Elizabeth said she would soon be meeting with Jack and Susan to project what will be needed until the end of the year.

DIRECTOR'S REPORT:

- Susan commented on how helpful the town has been in the past months on various projects.
- Resumes have been received from twelve candidates for Evan's position as head of Children's.
- Mason's have been contacted about having a ribbon cutting ceremony to acknowledge their donation to the play area in the Children's room. Tentative date is May 17th.
- Mike Fowler & Tom Minnon recommended complete replacement of skylights in foyer vs. repair.
- David Fisher asked for some historical background on the Taylor library. Elizabeth gave a brief overview. A further discussion in the coming months was suggested.

NEW BUSINESS:

- Registration forms for workshops at the NHLTA Annual meeting were collected.
- Budget meeting – the bottom line passed. Jack and Susan presented to the Council. The public hearing for the budget is April 29th, 7:30 p.m. The vote on the budget is in May.
- Joan made a motion to accept the resignation of Evan Bush as the Head of Children's Department. Charlie seconded the motion and the motion passed.
- Dorothy made a motion to accept the resignation of page Sarah Mentus. Phyllis seconded the motion and the motion passed.
- Susan requested Courtney Wason's hours be extended to 37.5 hrs/week until she goes on maternity leave or we have a new head of Children's Services. Phyllis made a motion to extend the hours as requested. Jack seconded and the motion passed unanimously.

- Susan requested Jackie Monaghan work as a substitute Lib I in YA/Children's departments. Her salary would be \$17.50/hr as a Lib I. She will do Erin's program while Erin is on maternity leave and fill in for Children's if needed. Charlie made a motion to adjust her position as requested. Jack seconded the motion. The vote to approve was unanimous. Jackie is currently a page.

PERSONNEL COMMITTEE:

Elizabeth asked Dorothy to replace Christine on the personnel committee.

GIFTS:

The family of Emily Merchant is donating shelves in her memory to the Reading Adventure Room. Charlie moved to accept the donation. Phyllis seconded. The board voted unanimously to accept the donation.

ANNOUNCEMENTS:

- Cara Barlow starts next Monday. Trustees are encouraged to stop in and say hello.
- Christine Wellington, former trustee, received the Catholic Charities Hero Award for her work with immigrants.

MOTION TO ADJOURN:

Dorothy made a motion to adjourn. Jack seconded. All voted in favor.
The meeting was adjourned at 8:18 p.m.

Respectfully submitted,
Dorothy Wiley - Secretary

Reminders:

- Reminder of Children's Room ribbon cutting event on May 17th.
- Set dates for grounds and personnel committees