

DRAFT

**Derry Public Library  
Board of Trustees Meeting  
Colette Room  
Monday January 22, 2018**

**Present:** Elizabeth Greenberg (Co-Chair), Valerie Roche (Co-Chair), Helen Evans (Vice Chair), Pete Marcotte (Co-Treasurer), Erin Matlin (Trustee Alternate – Non-Voting), Shannan McKenna (Secretary), Heather Paradzick, Dorianne Haverty (Co-Treasurer), Richard Tripp (Town Councilor), and Cara Barlow (Library Director).

**Also Present:** Fran Lafavour (Spectrum Consulting), Susannah Chance (Spectrum Consulting)

Meeting was called to order at 6:30 pm by Liz Greenberg

**Move to Non-Public Session:**

*Helen moved to move to Non-Public Session per RSA 91-A:3,II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant. Seconded by Heather. Roll Call Vote: Y Liz    Y Val    Y Dori    Y Pete    Y Shannan    Y Helen    Y Heather  
Motion passes 7-0.*

Meeting reconvened at 8:12 pm

**Amendments to Agenda:**

*Due to the time, Helen moved to table all agenda items with the exception of FY19 Budget until the next meeting. Seconded by Val. Motion passed 7-0.*

**New Business:**

- FY19 Budget: Cara presented a proposed FY19 budget based on Trustee recommendations and discussion, and Cara's staffing plan.
  - Several items, including legal fees to research and establish a foundation, improvement to the website, upgrade to Comcast services, and the purchase of a new server are included.
  - Discussion regarding personnel staffing issues ensued and the Trustees will continue to evaluate this. The overall increase in the budget is 5.62%.
  - Cara requested approval to submit the preliminary budget to the Town of Derry with the understanding that adjustments may be made.

*Motion to accept preliminary FY19 budget by Liz. Seconded by Dori. Motion passed 7-0.*

**Adjournment:**

*Motion to adjourn by Pete. Seconded by Shannan. Motion Passed 7-0.*

Meeting adjourned at 8:46 pm

Next meeting February 26, 2018 at 6:30pm

Cynthia Messina  
Recording Clerk