

FINAL

Derry Public Library
Board of Trustees
N. H. History Room
August 18, 2014

Present: Elizabeth Ives (Ch), Joan Crimlisk, Phyllis Howard, Jack Robillard, Dorothy Wiley, and Director – Cara Barlow. Absent: Lynn Mann, Charlie Zoeller, David Fisher – Town Council Liaison.

Elizabeth Ives called the meeting to order at 7:07 p.m.

Elizabeth made a motion to go to Non-Public Session per RSA 91-A:3 (a). Jack seconded the motion. All trustees present voted yes when polled.

The meeting resumed public session at 7:22 p.m.

AMENDMENTS TO THE AGENDA:

- Finance Committee Select Contractor for Foyer

PUBLIC COMMENT: None

MINUTES:

Jack made a motion to approve the minutes of July 21, 2014 as presented. Joan seconded the motion and the minutes were accepted.

TREASURER'S REPORT:

Jack presented the financial report. Accounts for FY14 are being finalized and FY accounts are open. Cara said that G4 costs were moved to the IT services account. The oil tank close/seal costs were about \$2000.00 less than budgeted. Jack reported that there is \$66,738.00 in the fine account.

DIRECTOR'S REPORT:

- Contractors are doing a 'walk through' to assess/bid the foyer project. Cara hopes to finalize the bid process and start the project in Sept. with completion before November 30th.
- Statistics from the summer reading program show over 30% more children completing the program and reading 100 books/50 hours.
- Courtney Wason is returning from maternity leave September 8.
- Erin Robinson is returning from maternity leave Sept. 17th.
- Cara reported that it is unlikely the Library will get the new color copier due to a change in the Derry Municipal contract for copiers.

OLD BUSINESS:

- Derryfest:
 - The Library activity for Derryfest will be potatoes decorated to represent a book. Staff and trustees will decorate a potato. Derryfest visitors will be able to vote for their favorite.

- Dorothy requested a new location for the library table be investigated to get away from the tree, which has poked some holes in their tent canopy.
- A sign-up sheet to work was circulated.
- Owen Thompson's hours were incorrectly reported to the board at the July meeting. Joan made a motion to correct them to 25 hours, Jack seconded and the motion passed unanimously.

NEW BUSINESS:

- Elizabeth made a motion to increase Courtney Wason's salary to \$18.03 on September 8 when she returns from maternity leave. Jack seconded the motion. Dorothy stated the recommendation of the personnel committee was to increase her salary to \$18.03 on the anniversary of her date of hire, December 1 with an increase to \$17.50 on September 8. The motion carried. Elizabeth, Jack and Phyllis voted in favor. Dorothy and Joan voted against.
- Elizabeth made a motion to request a waiver from the New Hampshire Retirement System for the deadline to correct a mistake in withholding for Sherry Bailey. Jack seconded the motion. The motion passed unanimously.
- Elizabeth made a motion for the board to authorize the Finance Committee to select the contractor for the work on the foyer. Phyllis seconded the motion. Phyllis, Joan and Dorothy voted in favor. Elizabeth and Jack abstained as members of the Finance Committee.
- Dorothy noted that the recent allocation of DPTO in regard to maternity leave did not appear to align with Library policy. Elizabeth said that a meeting of the personnel committee would be set up.

GIFTS: None

MOTION TO ADJOURN:

Dorothy made a motion to adjourn. Joan seconded. All voted in favor.
The meeting was adjourned at 8:20 p.m.

Respectfully submitted,
Dorothy Wiley – Acting Secretary