

FINAL

Derry Public Library  
Board of Trustees  
N. H. History Room  
September 15, 2014

Present: Elizabeth Ives (Ch), Joan Crimlisk, Phyllis Howard, Jack Robillard, Dorothy Wiley, Charlie Zoeller and Director – Cara Barlow. Absent: Lynne Mann, David Fisher – Town Council Liaison.

Elizabeth Ives called the meeting to order at 7:00 p.m.

Elizabeth made a motion to go to Non-Public Session per RSA 91-A:3 II(a). Phyllis seconded the motion. All trustees present voted yes when polled.

The meeting resumed public session at 7:56 p.m.

Elizabeth moved that the minutes from the non-public session remain confidential. Phyllis seconded and all trustees present voted yes when polled.

**AMENDMENTS TO THE AGENDA:**

- Schedule a Non-Public Trustee meeting
- Schedule a Personnel Committee meeting

**PUBLIC COMMENT:** None

**MINUTES:**

- Jack made a motion to approve the minutes of August 18, 2014 as presented. Joan seconded the motion and the minutes were accepted. Charlie abstained.
- Jack made a motion to approve the non-public minutes of August 18, 2014 as presented. Joan seconded the motion and the minutes were accepted. Charlie abstained.

**TREASURER'S REPORT:**

- Jack presented the financial report. We are at the 19% point in the fiscal year and have expended 18.2% of the budget in the general fund account.
- Jack reported that there is \$66,986.99 in the fine account.

**DIRECTOR'S REPORT:**

- Cara said that Richard Olsen will deliver the new bookshelves on Sunday at 10:00 a.m. He built them in memory of his daughter, Emily. A poem Emily wrote will be framed and hung over the shelves in the Reading Adventure Room.
- The Performance Review workshop to be held at the Library on 9/24 is open to the trustees.
- Birch Heights has requested assistance with eBooks for their residents. Jessica has scheduled two visits to assist them.

**OLD BUSINESS:**

- Derryfest:
  - The staff is going to provide about 6 book-depicting potatoes to be voted on by visitors to Derryfest on Saturday.
  - Trustees should confirm their time to work at the table. Elizabeth, Jack and Charlie will work along with Cara and Meryl.
- Retirement issue: There has been no decision from NHRS on Sherry Bailey's request.
- Foyer Contractor: With the recommendation of Mike Fowler, the contract has been awarded to Alpine Valley Contracting in the amount off \$20,900. Work is to start in November and be completed by Thanksgiving.

**NEW BUSINESS:**

- Children's Librarian – Nicole has nominated Alexis McDonald-Britton for the new position. She will be working 20 hours/week as a Lib 1 at \$17.50/hour (step 1). Phyllis made a motion to approve the nomination. Charlie seconded the motion and all voted in favor.
- An emergency trustee meeting is scheduled for Friday, September 19, 2014 at 1:30 p.m. in the New Hampshire Room.
- The Personnel Committee will meet Monday, September 22<sup>th</sup>.

**GIFTS:**

Phyllis motioned, Dorothy seconded and all voted to accept the following gifts:

- Mr. and Mrs. Michael Savage donated \$100.00 in memory of William N. Rifkin.
- Keren Pereyra donated \$25.00 for children's craft supplies.

**MOTION TO ADJOURN:**

Charlie made a motion to adjourn. Dorothy seconded. All voted in favor.

The meeting was adjourned at 9:08 p.m.

Respectfully submitted,  
Dorothy Wiley – Acting Secretary