

Draft

Derry Public Library
Board of Trustees
New Hampshire Room
May 18, 2015

Present: Elizabeth Ives (Chair), Joan Crimlisk, Helen Evans, Phyllis Howard, Lynne Mann (Secretary), Dorothy Wiley (Treasurer), Charlie Zoeller (Vice Chair), Cara Barlow (Director), Serena Levine (Liaison from SAU 10)

Absent: David Fischer (Town Council Liaison)

At 6:20pm Elizabeth called the meeting to order.

Amendments to Agenda: None

Public Comment: None

Minutes Apr. 20, 2015: Serena Levine is not an alternate. Under **Present**, after Serene Levine remove "alternate and."
Charlie approved the minutes as corrected. Dot seconded. Minutes approved with Joan abstaining since she was absent from the last meeting.

Treasurer's Report:

- General Fund
 - Target: 83.3%
 - Expended: 81.7%
 - Amount available: \$199,303.92

- Fine Account
 - Target: \$23,375.83
 - Total to date: \$24,988.18
 - Total amount in bank: \$86,225.18

Treasurer's report accepted.

Director's Report:

The Aspen Report recommends that federal and state governments support libraries.

Announcements:

Author's Day will be held annually. Elizabeth thanked all trustees who helped during this year's event.

Old Business:

- The Financial Committee does not need to obtain three bids if the expenditure is under \$5,000.
- Mike Fowler said that the Town will redo the sidewalk in front of the library.

- Alan Cote will look at the staff room furniture. He will decide what furniture will go to the town auction and what furniture will be dumped.
- Author's Day will be an annual event. Some books sold out. Next year we might have food trucks available for lunch for the attendees. Investigate supplying teacher training certificate for individual teachers. Try for better timing of event in spring.

New Business:

- Dot moved to encumber grounds funds FY15. Use \$1,800.00 per day for an arborist. Joan seconded. Motion passed.
- Phyllis moved the Finance Committee to encumber the FY15 funds as necessary. Helen seconded. Motion passed.
- Board approved Liz Greenberg as an alternate to the Board of Trustees. Elizabeth will forward the information to the Town Council.
- The Board approved putting Maria Schroeter on the substitute list as an LIB2 for Adult/YA services. The Board gave the Personnel Committee permission to determine a pay scale for substitutes. Charlie motioned that after the substitute pay scale is established offer the appropriate pay to Maria Schroeter. Helen seconded. Motion passed.
- Phyllis motioned that the Board approve Zach's unpaid leave of absence. Joan seconded. Motion passed.
- The Board agreed to submission of Library for NHLTA Library of the year award.

Gifts:

A Muse Yourself Writing donated \$40.00 for Author's Day. A thank you note will be sent to A Muse Yourself Writing.

Adjourn:

At 7:55pm Joan motioned to adjourn. Phyllis seconded. Motion passed unanimously.

Respectfully submitted,

Lynne Mann
Secretary