

## **Draft**

Public Meeting Minutes  
Board of Trustees  
Derry Public Library  
New Hampshire Room  
June 15, 2015

**Present:** Elizabeth Ives (Chair,) Lynne Mann (Secretary,) Dot Wiley (Treasurer,) Joan Crimlisk, Helen Evans, Phyllis Howard, Cara Barlow (Director)

**Absent:** Charlie Zoeller (Vice Chair,) Serena Levine (Liaison from SAU 10,) Dave Fisher (Town Council Liaison)

At 7:04pm Elizabeth called the public meeting to order.

**Amendments to the agenda:**

- Health Trust Agreement
- Request to close children's room for painting
- Open library at 4:00am on July 10. Fox25 Boston will be filming from MacGregor Park that morning

**Public Comment:** None

**Minutes of May 18, 2015 meeting:** Dot moved to accept the minutes as written. Lynne seconded. All were in favor.

**Receive Treasurer's Report:** The General Fund has used 92.5%. Target was 92.3%. Treasurer's report received.

**Review Staff Report:** Trustees acknowledged and praised the leadership being shown by DPL staff in GMILCS and NHLA.

**Announcements:**

Derry Village Rotary Club and Interstate Landscape helped with landscaping around library.

**OLD BUSINESS**

- Reviewed end of FY15 budget. We are doing fine.
- Cara will ask Andy to take over water of plants outside the library.
- Confirm appointment of Maria Schroeter LIB2 sub at \$17.55/hour. Elizabeth moved to pay Maria \$17.55/hour. Helen seconded. Motion passed.

**NEW BUSINESS**

- Substitute Wage Scale and Policies
  - Elizabeth moved to remove the statement, "After a substitute works a total of 40 hours, the wage shall increase to Step 1 of a regular employee. (Example: LA1 sub paid \$11.35 works

- 40 hours over period of time, receives \$12.61 from then on.)” Dot seconded. Motion passed.
- Elizabeth motioned that we accept Substitute Wage Scale and Policies with the above change. Dot seconded. Motion carried.
  
  - Health Trust Agreement  
Elizabeth motioned that the Certificate of Resolution from Health Trust authorize Cara Barlow as agent for DPL. Dot seconded. Motion passed.
  
  - Close library on Saturdays from July 4-Sept. 5. Joan so moved. Phyllis seconded. Motion passed.
  - Elizabeth motioned to close the children’s room from Aug. 18-Aug. 26 so that the room can be painted. Phyllis seconded. Motion passed.
  - Elizabeth motioned to open the library at 4:00am on July 10 for Fox25 Boston. Helen seconded. Motion passed.
  
  - Elect Board of Trustees effective July 1.  
Slate of Officers: Chair: Elizabeth Ives  
Vice Chair: Charlie Zoeller  
Secretary: Lynne Mann  
Treasurer: Dot Wiley  
Helen motioned to accept the slate of officers. Phyllis seconded. Motion carried.

**Adjourn:**

At 9:06pm Dot motioned to adjourn. Joan seconded. Motion carried.

Respectfully submitted,

Lynne Mann  
Secretary