

## FINAL

Public Meeting Minutes  
Board of Trustees  
Derry Public Library  
New Hampshire Room  
July 20, 2015

**Present:** Elizabeth Ives (Chair,) Charlie Zoeller (Vice Chair,) Dot Wiley (Treasurer,) Joan Crimlisk, Helen Evans, Phyllis Howard, Cara Barlow (Director,) Serena Levine (Liaison from SAU 10)

**Absent:** Lynne Mann (Secretary,) Dave Fisher (Town Council Liaison)

At 7:24pm Elizabeth called the public meeting to order.

**Amendments to the agenda:** None

**Public Comment:** None

**Minutes of June 15, 2015:** Phyllis moved to accept the minutes as written. Dot seconded. Charlie abstained. Motion carried.

**Non Public Minutes of June 15, 2015:** Joan moved to accept as written. Helen seconded. Charlie abstained. Motion carried.

**Received Treasurer's Report:** The General Fund has used 99.5% of town's appropriations. All bills have not yet been received; pending invoices must be dated by end of June to be paid from 2015 budget. Treasurer's report received.

Fine account balance is \$92,038.32.

### **Reviewed Staff Report:**

- Greater Derry/Londonderry Chamber of Commerce is featuring library's special programming in its communications.
- Nicole's on medical leave for the week.
- Positive comments made re: increased attendance at Nicole's Sensory Storytime
- Discussion re: use of museum passes and how to address situation in which reservation is not cancelled but passes are not picked up for use.
- Praise for how Susan and Jessica are handling patrons' technological needs; have moved from group sessions to one on one point of need.

- Clarification re: Children's Room Closure Aug. 18 – 26; Children's Room Staff will be weeding, reorganizing, and planning fall programs during painting.
- Discussion of extent to which laptops are being used; agreement that laptops are in high demand.

#### **Announcements:**

- Helen is now part of the policy committee.
- Derry Fest scheduled for Sept. 19; ordering a tent; taking creative suggestions to draw patrons to booth; possible potato/book creations, staff dress up as authors or literary characters, patron photos with same.

#### **New Business:**

- Resignation of Brittany Modrak: Elizabeth moved to accept resignation as of August 19; Dot seconded; motion carried.
- Change to Meeting Room Policy: Joan moved to accept the change; Phyllis seconded; motion carried. The Meeting Room Policy now reads:

**6. Rooms are available for use and may be reserved through 8:15 PM Mondays through Thursdays, except holidays and up to 4:45 PM on Fridays and Saturdays. If you would like use of the room beyond 8:15pm, that is possible with prior approval of the Director, submitted at least a week in advance before the event. The Library meeting rooms are not available on holidays or other days the Library is closed.**

- Discussion of proposed meeting with Derry School Board:
  - Trustees to present ideas relevant to library services and collaborative work
  - Suggestion for school library staff and teachers to be part of collaboration
  - Possible DPL presence at teacher workshops or host at DPL
  - Possible DPL presence at annual Tech/Cyber Safety Symposium
  - Elizabeth to pursue school contacts; Serena, as liaison, can suggest appropriate school participants and venues
- Personnel Committee Meeting date: Thursday, July 30, 11am
- Policy Committee Meeting date: Thursday, July 30, 1pm
- Gifts:
  - Parents and Teachers of Stepping Stones...\$70 for Children's Books
  - Granite State Credit Union...\$100
  - Mom's Club of Derry...\$120
  - Charlie moved to accept the gifts; Joan seconded; motion passed.

**Adjourn:**

At 8:47pm Dot moved to adjourn. Phyllis seconded. Motion carried.

Respectfully submitted,

Helen Evans

Substitute Secretary