

FINAL

Public Meeting Minutes

Board of Trustees

Derry Public Library

New Hampshire Room

September 21, 2015

Present: Elizabeth Ives (Chair,) Charlie Zoeller (Vice Chair,) Dot Wiley (Treasurer,) Joan Crimlisk, Helen Evans (Substitute Secretary,) Phyllis Howard, Cara Barlow (Director,)

Absent: Lynne Mann (Secretary,) Serena Levine (Liaison from SAU 10,) Dave Fisher (Town Council Liaison)

At 7:00 p.m. Elizabeth called the public meeting to order.

Amendments to Sept.21st agenda : Halloween at DPL, approval of Samantha Poly's position.

Corrections to Aug. 17 minutes:

- Date of meeting was Aug. 17 and not Aug.16
- Liz Greenberg should have been referenced as a guest, and not as an alternate at that time
- Joan moved to approve; Charlie seconded; motion carried

Public Comment: None

Received Treasurer's Report:

- Dot reported that at 19%, we're on track for spending
- Dick Lambert has been setting up computers
- Fine account balance is \$96, 792.86

Director's Report and additions:

- Courtney's been accepted into Master's in Library Science program at University of North Texas, in association with City of Manchester Library
- Jess is facilitating a networking and happy hour at the New England Library Association, Oct. 25 – 27, entitled, "All About the Books"

- Cara and Susan are facilitating “The Accidental HR Manager” program for the NELA conference Oct. 25 – 27
- Cara noted that library activity levels are commensurate with changes in the economy; there’s higher usage during periods of recession, and then as the economy rebounds, library activity decreases
- Cara submitted request to use the Calvary Baptist Church’s donation to the town of Derry to digitize the Derry News and purchase additional plantings for the library’s grounds

General Business:

- Compliments passed on re: Nicole’s treasure trove of ideas for the Children’s Room and Programs
- Elizabeth praised efforts of all who made Derryfest a successful library endeavor
- Alexis approved for 25 hr. week working on children’s programs and special programs such as Derry Reads. Dot moved to approve her 25 hrs.; Charlie seconded; motion passed
- Elizabeth shared information about the extensive library experiences of Jackie Monaghan and Sandy Mun before seeking approval of their sub Library I status with sub salary of \$15.75 an hour. Phyllis moved to confirm; Dot seconded: motion carried.
- Reviewed and discussed relevant info. about TOR, a browser which protects user anonymity (Referenced article from www.torproject.org)

Patron code of Conduct Revision:

- Wording reflects previous content
- Bulleted remarks rearranged to prioritize statements
- Substantive items include permission to eat food in the café area
- Charlie moved to accept motion; Helen seconded; motion carried

Homebound addition to Circulation Policy:

- Motion to accept Homebound item #6 wording in policy 8.19.2015CB
- Charlie made the motion; Phyllis seconded; motion carried

DPL Halloween Program:

- Wed., Oct. 28 at 6pm
- Costume parade, games, treats
- Staff to dress in costume
- All trustees invited to hand out treats

Samantha Poly hired as replacement page.

- \$9 per hour for 11 hours.
- Charlie proposed the motion to confirm; Dot seconded; motion passed.

Finance Committee meeting scheduled.

- Begin looking at 2017 budget
- Thursday, Oct. 1, 10:45am

Personnel Committee meeting scheduled for Thursday, Oct. 8, 10:45am

Future Business: Continue discussion of meeting room policy

Reminder from Cara: NH Library Trustee Association Meetings

- Oct. 15 Orientation Meeting for Trustees
- Oct. 28 Leadership boot camp for presidents, chairs, secretaries

Book Launch Reminder: for *Keepers of the Labyrinth*, Erin's 4th book.....Thurs., Sept. 24, 6::30pm

Gifts: None

Adjourn: Dot moved to adjourn; Joan seconded; motion passed and meeting adjourned at 8:08pm

Respectfully submitted,

Helen Evans

Substitute Secretary

