

FINAL

**Public Meeting
Derry Public Library
Board of Trustees
New Hampshire Room
October 19, 2015**

Present: Elizabeth Ives (Chair,) Charlie Zoeller (Vice Chair,) Lynne Mann (Secretary,) Dot Wiley (Treasurer,) Joan Crimlisk, Helen Evans, Phyllis Howard, Serena Levine (Liaison from SAU 10,) Cara Barlow (Director,) Pete Marcotte (guest)

Absent: Dave Fisher (Town Council Liaison), Liz Greenberg

At 7:17pm Elizabeth called the public meeting to order.

Amendments to Agenda

Include in New Business: accept Claire's resignation
approve fine account spending of \$5,985.00 for paving in FY 15

Public Comment: None

Approve minutes of Sept. 21, 2015

Correction under General Business, fourth bullet: change "...approval of their Library I status with sub salary..." to "approval of their sub Library I status with that sub salary..."

Phyllis moved to approve the minutes as corrected. Joan seconded. Motion carried.

Receive Treasurer's report

General fund 25% has been spent.
Fine account has \$98,913.00

Review Director's report

The Friends of the Library have dropped the Charmingfare's pass and have added Seacoast Science Center pass.

Announcements:

- Derryfest: Elizabeth thanked the staff that manned the booth and the trustees who attended.
- Make changes to Brenda's copy of "Derry Public Library Financial Policy."

Old Business

Oct. 28, 2015 One Spooky Night, 6-7:30pm. Trustees are encouraged to attend. Wear a hat. Candy will be available to pass out.

New Business

- Charlie moved to accept as written the “Materials/Technical Specialist” job description as written. Helen seconded. Motion passed.
- Dot moved to accept the salary scale for the “Materials/Technical Specialist” job. Joan seconded. Motion passed.
- Helen moved to adjust Jessica’s salary to \$18.30 effective Nov. 1, 2015. Joan seconded. Motioned passed.
- Longevity stipend of 1% will have further discussion by the personnel committee.
- Elizabeth moved to accept Claire’s resignation. Joan seconded. Motion passed.
- Elizabeth moved to temporarily promote Julie to LA2 (assistant to circulation head) at \$16.72 per hour. Charlie seconded. Motion passed.
- Helen moved to confirm Shelly Mead at LA1 for the circulation desk at \$12.61, 8 hours/13 hours. Joan seconded. Motion carried.
- December meeting will be Dec. 14, 2015.
- Elizabeth motioned that \$5,985.00 from the fine account will pay for paving. Charlie seconded. Motion carried.
- Each trustee was given a copy of Cara’s report to the town.
- Charlie will be giving two presentations:
 - Nov. 10 Alzheimer’s Support
 - Dec. 1 Holiday Challenges for Alzheimers

Acceptance of Gift

- Joan moved to accept the gift of \$25.00 from Aurore Eton. Helen seconded. Motion passed.

At 8:34 Dot motioned to adjourn. Motion passed.

Respectfully submitted,

Lynne Mann
Secretary

Upcoming dates: Oct. 28, 2015 One Spooky Night 6-7:30pm
Nov. 5, 2015 Personnel Subcommittee Meeting 10:45am
Nov. 16, 2015 next trustees’ meeting