

FINAL

Derry Public Library Board of Trustees New Hampshire Room December 14, 2015

Present: Elizabeth Ives (Chair,) Lynne Mann (Secretary,) Dot Wiley (Treasurer,) Joan Crimlisk, Helen Evans, Phyllis Howard, Cara Barlow (Director,) Dave Fisher (Town Council Liaison,) Pete Marcotte (guest)

Absent: Charlie Zoeller (Vice Chair,) Serena Levine (Liaison from SAU 10)

At 7:00pm Elizabeth called the meeting to order.

Amendments to agenda: None

Public comment: None

Approve minutes of November 16, 2015:

Correction to the November 16, 2015 minutes: Page 2 top section, "...performance review of annual budget status." Change to "...performance review and annual budget status."

Helen moved to approve November 16, 2015 minutes as corrected. Phyllis seconded. Motion carried.

Receive Treasurer's Report:

General Fund is 42.0% of the target 42.3%.

Fine Account: \$97,729.88 in bank
\$11,856.28 target

Review Director's Report

- *Nutfield News* contained an article about the Elf Workshop
- The library has partnered with Maternal Earth to collect cloth baby carriers. These carriers allow babies to be snuggled to moms' chests. The display in the children's room and the library website further explain the mission.
- Cara/DPL was invited to be a participant in a grant application to NH Humanities Council, focusing on veterans' experiences and featuring the book [The Things They Carry](#).
- Sherry compiled a list of the adult programs that the library has presented from January 2015 to the present.

Announcements: None

Old Business

CIP FY17 \$ 71,254.00 replace skylights

CIP FY 18 181,329.00 flat roof

Future needs: estimates for the AC and air handler systems
repair front stairs

outside electronic sign

Board agreed to give Finance Committee authority to finalize CIP for submission

Joan moved to enroll full time employees in MTB10 health care single coverage. Phyllis seconded.

Motion carried with Dot abstaining.

Open House December 16 from 6-8:00pm

- Live music will be provided by Let's Make Music
- Nicole will read.
- Friends of the Library will provide snacks.
- Helen will bring cider and cranberry juice.

New Business

- Helen moved to accept the Longevity pay schedule. Phyllis seconded. Motion passed.
- Tuition Reimbursement Policy, entry 4), will be reworded by the Personnel Committee to clarify its intent.

Gifts: None

Non-Public Meeting

At 8:10pm Elizabeth moved to go into non-public meeting according to RSA 91-A:3 II(a). Dot seconded.

Each trustee polled individually. Motion passed unanimously.

Helen moved to accept projected salaries for FY17. Joan seconded. Each trustee polled individually.

Motion passed unanimously

At 8:10pm Elizabeth moved to return to the public meeting. Trustees polled individually. Motion passed unanimously.

At 8:11pm Elizabeth moved to adjourn the public meeting. Helen seconded. Motion passed.

Respectfully submitted,

Lynne Mann
Secretary

Upcoming date: January 11, 2016 Trustee meeting