

Final

Derry Public Library
Board of Trustees
New Hampshire Room
June 20, 2016

Present: Elizabeth Ives (Chair,) Helen Evans (Vice Chair,) Lynne Mann (Secretary,) Dot Wiley (Treasurer,) Liz Greenberg, Pete Marcotte, Cara Barlow (Director,) Serena Levine (Liaison from SAR 10)

Absent: Phyllis Howard, Dave Fisher (Town Council)

At 7:03pm Elizabeth called the meeting to order.

Public Comment

On June 30, 2016 Serena will be retiring from Derry School District.

Minutes of May 16, 2016

Correction: on page 2, first bullet, replace the statement, "The display case will be given to the Nottingham library. That library will be responsible for moving the case. " with, "The chair asked the board for consensus for the approval to give the large display case to the Nottingham library. That library will be responsible to move the case. The board voted unanimously in favor."

Helen moved to accept the minutes as corrected. Dot seconded. Motion carried.

Receive Treasurer's Report

- General Fund is at 91.6%. Target is 90.7%.
- Fine account has \$105,808.39 in the bank.

Review Director's Report

- Cara is looking for a second estimate to fix the lighting problem.
- Elizabeth and Helen want to be part of the Poet Laureate program.
- Unisex restroom signs will read "Restroom". Perhaps include the universal symbols for men and women.
- The new check out system saves on labor and costs. Cara is investigating updating our security system for library materials.

Old Business

- We are still waiting for more information on the main floor lighting.
- The Long Range Planning Workshop will be July 14, 2016 at 10:00am, place to be determined. Cara will arrange meeting space and send out an email.

New Business

- Elizabeth moved to accept Cheryl Stockman's resignation. Pete seconded. Motion carried.
- Elizabeth moved to accept Kathy (O) Piaseck's resignation. Helen seconded. Motion carried.
- Elizabeth moved to appoint Alyssa Lapierre (LA1) as a substitute (LA2) at the reference desk for \$17.55/hour. Dot seconded. Motion carried.

- Approve credit card revision for Financial Policy and Procedures
 - Elizabeth moved to accept as written the policy change to page 4. Liz seconded. Motion passed unanimously.
 - Elizabeth moved to accept as written the policy change to page 7. Liz seconded. Motion passed unanimously.
 - Elizabeth moved to accept as written the policy change to page 8. Helen seconded. Motion passed unanimously.

- Election of Officers
 - Dot motioned to nominate Elizabeth as Chair. Pete seconded. Motion passed.
 - Elizabeth motioned to nominate Helen as Vice Chair. Pete seconded. Motion passed.
 - Elizabeth motioned to nominate Lynne as Secretary. Pete seconded. Motion passed.
 - Elizabeth motioned to nominate Dot as Treasurer. Helen seconded. Motion passed.

Acceptance of Gift

The Town Council received \$10,000 from Calvary Baptist Church. From the \$10,000 the council allotted \$4,200 to the library for digitizing and making available to the public the *Derry News*. All trustees were in favor of accepting the gift.

At 8:30pm motion was made to adjourn. All were in favor.

Respectfully submitted,

Lynne Mann
Secretary

Next meeting: July 18, 2016

Long Range Planning Workshop: July 14, 2016